

2017 Citrus County Fair - Record Book Rubric & Score Sheet Name: _____

Project Area: _____ Steer _____ Swine FFA: JR__ FFA: SR__ 4-H: JR__ 4-H: INT__ 4-H: SR__

	Incomplete	Limited	Standard	Exemplary	Score
Cover Page 5 Points Possible	0 points Missing personal information, or either signature	3 Points Dates are not from the end of the project period or any missing information		5 Points All personal info, signatures and dates correct	
Project Agreement, Pg. 2 5 Points Possible	0 Points Any Missing signature(s) or date(s)	3 Points If any date is incorrect		5 Points All signatures and dates correct	
Animal Information & Health Record, Pg. 3 10 Points Possible	0 - 3 Points No effort, or Page left virtually blank	4-5 Points Record sheet mostly completed (missing a little information)	6-8 Points Good Effort, All the animal info. complete, full breeder info, some health info.	10 Points Full animal info, and detailed health information	
Project Inventory, Pg. 4 10 Points Possible	0 Points No Effort or Page left blank	4 Points Columns don't add correctly, or Missing major inventory categories in the case of multiple project years (i.e. housing, feeding and grooming supplies).	8 Points Items listed in a generic fashion, or lacking details, a few more items could be added. Or dates do not match # of years in project, or poor organization by date.	10 Points Well detailed list of materials used for project, & columns add correctly.	
Feed Expense Record, Pg. 5 10 Points Possible	0 Points No Effort or Page left virtually blank	4 Points Little effort or one or more columns don't add up correctly	6 Points Number of entries good, but # of animals/cost of feed section inaccurate.	10 Points Detailed list of feed used for project, dates, pounds fed & columns add correctly.	
Miscellaneous Operating Expense Record, Pg. 6 10 Points Possible <i>(This expense record should match the # of years in project)</i>	0-1 Points No Effort or Page virtually blank	2-4 Points Little effort or Columns do not add correctly. Or inventory purchases that should be on pg. 4 listed here, in error.	5-8 Points Small errors, or columns not carried properly, or dates not from current project period, or missing some entries (i.e. fees).	10 Points Good effort, detailed list, all the math correct.	

Financial Summary, Pg. 7 5 points possible <i>(Fair premium and sale of animal should be blank.)</i>	0 points No effort, whole section essentially left blank	1 - 2 Points Missing available figures, or Expenses don't match the totals from the corresponding pages	3 - 4 Points All of the available information correctly carried into the table, but error in totals, or unrealistic # of hours spent on project	5 Points All blanks possible filled in correctly, reasonable # of hours, correct math calculations	
Rate of Gain/Feed Conversion & Break Even Cost, Pg. 7 10 Points Possible	0 Points No effort, whole section essentially left blank	1 - 3 Points One to three of the boxes filled out correctly (check math)	4 - 6 Points Four to six of the boxes filled out correctly (check math)	7 - 10 Points Seven to ten of the boxes filled out correctly (check math)	
Project Story, Pg. 8 20 Points Possible <i>(be sure to take in account the age of the exhibitor, may be typed on own page or hand written on record page)</i>	0 - 5 points No Effort, or Page left essentially blank	6 - 10 Points One paragraph or less, or very poor grammar or spelling, or excessively messy, or excessively below what is expected for age	11 - 15 Points One or more of the three questions left unanswered, or mild spelling or grammar errors, or amount of detail is insufficient for the members age.	16 - 20 Points Quality of the writing reflects the members age, good spelling and grammar, all questions addressed with good detail.	
Project Photos, Pg. 9 10 Possible Points No credit given for "scrapbooking"	0 Points No Effort, photos missing	1 - 3 Points Drawings rather than photos, or only one photo, or no captions, very poor quality pictures (all are out of focus, etc.)	4 - 6 Points Correct number of photos, but don't fully reflect the whole project (i.e. just a picture of an animal), or un-detailed captions or poor spelling or grammar	7 - 10 Points Photos reflect the entire project (i.e. shows exhibitor with animal on multiple days), captions teach us something about the project.	
Buyers Letters, Pg. 10 5 Points Possible	0 points No Effort, Page left blank	1 - 4 Points Poor example of a buyer's letter, and/or poor or missing list of buyers that the letter was sent to		5 Points Good buyers' letter, has exhibitor information, show/sale info, good grammar/spell, and list of buyers	
Comments:				Total Score:	
___Blue (100-90) ___Red (89-70) ___White (69-0)					