2017 Citrus County Fair - Record Book Rubric & Score Sheet

Name: _____

Project Area: _____ POM Rabbit _____ POM Poultry

FFA: JR__   FFA: SR__   4-H: JR__   4-H: INT__   4-H: SR__

	Incomplete	Limited	Standard	Exemplary	Score
Cover Page 5 Points Possible	**0 points** Missing personal information, or either signature	**2 - 3 Points** Dates are not from the end of the project period		**4-5 Points** All personal info, signatures and dates correct	
Project Agreement, Pg. 2 5 Points Possible	**0 Points** Missing signature(s) or date(s)	**2 - 3 Points** Dates are not from the beginning of the project period		**4-5 Points** All signatures and dates correct	
Animal Information & Health Record, Pg. 3 10 Points Possible	**0 - 3 Points** No effort, or Page left virtually blank	**4 - 5 Points** Record sheet mostly completed (missing a little information)	**6 - 8 Points** All the animal info. complete, full breeder info, some health info. (Rabbits *may have N/A for health*)	**9 - 10 Points** Good effort, full animal info, and detailed health information	
Beginning Inventory, Pg. 4 10 Points Possible *(This inventory must match the number of years in the project)*	**0 - 3 Points** No Effort or Page left blank *(Except in the case of 1st year member -must compensate on Pg. 6)*	**4 - 5 Points** Columns don't add correctly, or Missing major inventory categories in the case of multiple project years (i.e. housing, feeding and grooming supplies).	**6 - 8 Points** Items listed in a generic fashion, or lacking details, and a few more items could be added. Or dates do not match # of years in project, or poor organization by date.	**9 - 10 Points** Well detailed list of materials used for project, & columns add correctly. *First year exhibitors may have a blank or nearly blank page.*	
Feed Expense Record, Pg. 5 10 Points Possible	**0 - 3 Points** No Effort or Page left virtually blank	**4 - 5 Points** Little effort or one or more columns don't add up correctly	**6 - 8 Points** Number of entries good, but # of animals/cost of feed section inaccurate.	**9 - 10 Points** Detailed list of feed used for project, dates, pounds fed & columns add correctly.	
Miscellaneous Operating Expense Record, Pg. 6 15 Points Possible *(This expense record should match the # of years in project)*	**0 - 5 Points** No Effort or Page left virtually blank	**6 - 8 Points** Little effort or Columns do not add correctly. Or missing major inventory categories (animal housing, feeding, grooming supplies).	**9 - 10 Points** Small errors, or columns not carried properly, or dates not from current project period, or missing some entries (i.e. fees).	**11 - 15 Points** Good effort, detailed list, all the math correct.	

Project Story, Pg. 7 20 Points Possible *(be sure to take in account the age of the exhibitor, may be typed on own page or hand written on record page)*	**0 - 5 points** No Effort, or Page left essentially blank or story essentially same as story submitted by another exhibitor	**6 - 10 Points** One paragraph or less, or very poor grammar or spelling, or excessively messy, or excessively below what is expected for age	**11 - 15 Points** One or more of the three questions left unanswered, or mild spelling or grammar errors, or amount of detail is insufficient for the members age.	**16 - 20 Points** Quality of the writing reflects the members age, good spelling and grammar, all questions addressed with good detail.	
Financial Summary, Pg. 8 5 points possible *(Fair premium and sale of animal should be blank.)*	**0 points** No effort, whole section essentially left blank	**1 - 2 Points** Missing available figures, or Expenses don't match the totals from the corresponding pages	**3 - 4 Points** All of the available information correctly carried into the table, but error in totals, or unrealistic # of hours spent on project	**5 Points** All blanks possible filled in correctly, reasonable # of hours, correct math calculations	
Project Photos, Pg. 9 15 Possible Points No credit given for "scrapbooking"	**0 Points** No Effort, photos missing	**1 - 5 Points** Drawings rather than photos, or only one photo, or no captions, very poor quality pictures (all are out of focus, etc.)	**6-10 Points** Correct number of photos, but don't fully reflect the whole project (I.e. just a picture of an animal), or un-detailed captions or poor spelling or grammar	**11-15 Points** Photos reflect the entire project (i.e. shows exhibitor with animal on multiple days), captions teach us something about the project.	
Buyers Letters, Pg. 10 5 Points Possible	**0 points** No Effort, Page left blank	**1 - 4 Points** Poor example of a buyer's letter, and/or poor or missing list of buyers that the letter was sent to		**5 Points** Good buyers' letter, includes exhibitor information, show and sale info, good grammar/spelling, and good list of buyers	
Comments:			**Total Score:**		
			___Blue (100-90) ___Red (89-70) ___White (69-0)		