

# 2019 Citrus County Fair - Record Book Rubric & Score Sheet

Name: \_\_\_\_\_

Project Area: \_\_\_\_\_ Lamb \_\_\_\_\_ Steer

FFA: JR\_\_ FFA: SR\_\_ 4-H: JR\_\_ 4-H: INT\_\_ 4-H: SR\_\_

	Incomplete	Limited	Standard	Exemplary	Score
<b>Cover Page</b> 5 Points Possible	<b>0 points</b> Missing personal information, or either signature	<b>2 - 3 Points</b> Dates are not from the end of the project period		<b>5 Points</b> All personal info, signatures and dates correct	
<b>Project Agreement</b> 5 Points Possible	<b>0 Points</b> Missing signature(s) or date(s)	<b>2 - 3 Points</b> Dates are not from the beginning of the project period		<b>5 Points</b> All signatures and dates correct	
<b>Animal Information &amp; Health Record</b> 10 Points Possible	<b>0 - 3 Points</b> No effort, or Page left virtually blank	<b>4 - 5 Points</b> Record sheet mostly completed (missing a little information)	<b>6 - 8 Points</b> All the animal info. complete, full breeder info, some health info. <i>(Some cases may have N/A for health)</i>	<b>9 - 10 Points</b> Good effort, full animal info, and detailed health information	
<b>Beginning Inventory</b> 10 Points Possible <i>(This inventory must match the number of years in the project)</i>	<b>0 - 3 Points</b> No Effort or Page left blank <i>(Except in the case of 1st year member -must compensate on Pg. 6)</i>	<b>4 - 5 Points</b> Columns don't add correctly, or Missing major inventory categories in the case of multiple project years (i.e. housing, feeding and grooming supplies).	<b>6 - 8 Points</b> Items listed in a generic fashion, or lacking details, and a few more items could be added. Or dates do not match # of years in project, or poor organization by date.	<b>9 - 10 Points</b> Well detailed list of materials used for project, & columns add correctly. <i>First year exhibitors may have a blank or nearly blank page.</i>	
<b>Feed Expense Record</b> 10 Points Possible	<b>0 - 3 Points</b> No Effort or Page left virtually blank	<b>4 - 5 Points</b> Little effort or one or more columns don't add up correctly	<b>6 - 8 Points</b> Number of entries good, but # of animals/cost of feed section inaccurate.	<b>9 - 10 Points</b> Detailed list of feed used for project, dates, pounds fed & columns add correctly.	
<b>Miscellaneous Operating Expense Record</b> 10 Points Possible <i>(This expense record should match the # of years in project)</i>	<b>0 - 3 Points</b> No Effort or Page left virtually blank	<b>4 - 5 Points</b> Little effort or Columns do not add correctly. Or logn term inventory purchases that should be on pg. 4 listed here, in error.	<b>6 - 8 Points</b> Small errors, or columns not carried properly, or dates not from current project period, or missing some entries (i.e. fees).	<b>9 - 10 Points</b> Good effort, detailed list, all the math correct.	

<p><b>Financial Summary</b> 5 points possible <i>(Fair premium and sale of animal should be blank.)</i></p>	<p><b>0 points</b> No effort, whole section essentially left blank</p>	<p><b>1 - 2 Points</b> Missing available figures, or Expenses don't match the totals from the corresponding pages</p>	<p><b>3 - 4 Points</b> All of the available information correctly carried into the table, but error in totals, or unrealistic # of hours spent on project</p>	<p><b>5 Points</b> All blanks possible filled in correctly, reasonable # of hours, correct math calculations</p>	
<p><b>Rate of Gain/Feed Conversion &amp; Break Even Cost</b> 10 Points Possible</p>	<p><b>0 Points</b> No effort, whole section essentially left blank</p>	<p><b>1 - 3 Points</b> One to three of the boxes filled out correctly (check math)</p>	<p><b>4 - 6 Points</b> Four to six of the boxes filled out correctly (check math)</p>	<p><b>7 - 10 Points</b> Seven to ten of the boxes filled out correctly (check math)</p>	
<p><b>Project Story</b> 20 Points Possible <i>(be sure to take in account the age of the exhibitor, may be typed on own page or hand written on record page)</i></p>	<p><b>0 - 5 points</b> No Effort, or Page left essentially blank</p>	<p><b>6 - 10 Points</b> One paragraph or less, or very poor grammar or spelling, or excessively messy, or excessively below what is expected for age</p>	<p><b>11 - 15 Points</b> One or more of the three questions left unanswered, or mild spelling or grammar errors, or amount of detail is insufficient for the members age.</p>	<p><b>16 - 20 Points</b> Quality of the writing reflects the members age, good spelling and grammar, all questions addressed with good detail.</p>	
<p><b>Project Photos</b> 10 Possible Points No credit given for "scrapbooking"</p>	<p><b>0 Points</b> No Effort, photos missing</p>	<p><b>1 - 3 Points</b> Drawings rather than photos, or only one photo, or no captions, very poor quality pictures (all are out of focus, etc.)</p>	<p><b>4 - 6 Points</b> Correct number of photos, but don't fully reflect the whole project (I.e. just a picture of an animal), or un-detailed captions or poor spelling or grammar</p>	<p><b>7 - 10 Points</b> Photos reflect the entire project (i.e. shows exhibitor with animal on multiple days), captions teach us something about the project.</p>	
<p><b>Buyers Letters</b> 5 Points Possible</p>	<p><b>0 points</b> No Effort, Page left blank</p>	<p><b>1 - 4 Points</b> Poor example of a buyer's letter, and/or poor or missing list of buyers that the letter was sent to</p>		<p><b>5 Points</b> Good buyers' letter, includes exhibitor information, show and sale info, good grammar/spelling, and good list of buyers</p>	
<p><b>Comments:</b></p> <p style="text-align: right;"><b>Total Score:</b></p> <p style="text-align: center;">___ Blue (100-90) ___ Red (89-70) ___ White (69-0)</p>					